

How to Add a Connected Printer to a Chromebook

If your printer is connected to your local network, here's how to set it up to use with your Chromebook. You'll also need a Windows or Mac computer on your network to establish a connection to Google Cloud Print.

1. Turn on your printer.
2. Open the Chrome browser in a Windows or Mac computer on your network and select the **Settings** icon (three dots) in the upper right-hand corner of the screen.
3. Select **Settings** when the drop-down menu appears.



4. Scroll to the bottom of the **Settings** window and select **Advanced**.



5. Scroll down again and select **Google Cloud Print**.



6. Select **Manage Cloud Print devices**.



If prompted, log in to your Google account. Authenticate with the same Google account that you use with your Chromebook.

7. You'll see a list of available printers under **Devices**. Under **Classic printers**, select **Add printers**.



8. You'll see a list of printers available to register with Google Cloud Print, each with a checkbox. Make sure to check the box next to any printer you want to make available to your Chromebook.

Add or remove the marks by clicking once.

9. Select **Add printer(s)**.



10. Your printer is now connected to Google Cloud Print and tied to your account, making it available to your Chromebook.